

Name: _____

Property Address: _____

INSPECTION PREPARATION CHECK LIST

Gas Services (Natural, Propane, Others)

- _____ Gas service is ON and will be on at time of inspection.
- _____ The main Gas Shut Off valve and all gas valves to appliances are in the open position.
- _____ Are there any gas leaks or any other problems that would prevent testing or inspection appliances.
 If yes, please explain _____
- _____ The house has NO gas service of any type.

Electric Service

- _____ All electric circuit breakers are on the ON position. All fuses are properly installed. (When applicable)
- _____ Is there unrestricted access to the electric panel(s)? Are there any stored items in front of, or blocking access in front of panel?

NOTE: A cleared area of 3ft x 3ft. in front of the panel is required to perform a proper inspection and a clear path to the area.

- _____ Are there any electrical hazards in the house or appliances that cannot be operated during inspection?
 If yes, please explain _____
- _____ Are there any problems that would prevent testing and inspection of the electrical system?
 If yes, please explain _____

Water Service

- _____ Water service is ON. All water shut off valves opened and operational for inspection.
- _____ Access to water meter is visible, open, and unrestricted.
- _____ Where is the water meter located? _____
- _____ Are there any know problems that would prevent testing or inspecting any part of the plumbing system?
 If yes, please explain _____

Note:

1. Access to all electric panels, water, and gas meters are required to perform a proper inspection. Please be sure access is not blocked by clothes, boxes, or any other item.
2. All services must be turned **ON**, at the time of inspection. Inspector **cannot** and will not turn services on.
3. Electric circuit breakers (or fuses), pilot lights, and shut off valve (water and gas) must be **ON**, at the time of inspections. Inspector cannot and will not turn them on.

Attic

___ The attic access is open and unrestricted.

___ Describe attic access means and location.

___ Closet overhead portal.

___ Hallway overhead portal.

___ Fixed stairways.

___ Pull-down Stairs

___ Other, please describe. _____

___ Is there more than one attic? If yes, please describe _____

___ Are there any know restrictions, or hazards which would prevent the inspection of the attic?

Crawlspace

___ The house has access to the crawlspace.

___ Access to the crawlspace is open, unrestricted, and dry.

___ Are there any know hazards which would prevent inspection of the crawlspace?

If yes, please explain. _____

Heating and Air Conditioning

___ Furnace and air conditioning can be safely operated during inspection.

___ Access to the furnace and air conditioning is unrestricted for operation and inspection.

___ Any problems or hazards which would prevent operation or inspection of the furnace and/or air conditioning.

If yes, please explain _____

Others

___ Access to the home. **Alarm is disarmed.** (Alarm system is not inspected, contact your alarm company for inspection of the alarm system)

___ Are there any restrictions or hazards which would prevent the inspector from performing a complete inspection?

NOTE:

1. Access to crawlspace, attic, and HVAC system, must be unrestricted and clear of obstructions.
2. Please have clothe, boxes and other items removed from areas for inspection.